



# Sworn Statement of Check Forgery Alteration for Individual

**ECHS Category – ELTR**  
**Control#: Forgery1**  
**FOR INTERNAL USE**  
  
Aetna, Inc.  
Attn: BFR – Forgery Dept.  
PO Box 981106  
El Paso, TX 79998-1106  
EMAIL: [OAForgeryRequests@AETNA.com](mailto:OAForgeryRequests@AETNA.com)  
FAX: (844)-622-3025 toll-free

**Please complete and notarize this sworn statement and submit via EMAIL or FAX.**

Contact name, phone number and correct billing address should be included with your submission.  
Please retain a copy for your records and mail the **original form**.

**This is my sworn statement regarding this check:**

1. I have examined a photocopy of the check from Aetna Life Insurance Company (or an affiliated company) and I agree that I (Printed Payee Name), \_\_\_\_\_, am the intended Payee listed on the front of the original check, of which the name has been altered to \_\_\_\_\_
2. I am not associated with the printed name on this check.
3. The check information is as follows:  
Account# \_\_\_\_\_ /Check# \_\_\_\_\_ Check date is \_\_\_\_\_  
Written check amount is \_\_\_\_\_ dollars (\$ \_\_\_\_\_)
4. I have never received this check, nor did I ever receive any money associated with this check.
5. I did not use money from this check to pay off any of my debts or obligations.
6. I have never endorsed this check, nor did I give someone else the authority to endorse this check.
7. If determined I did endorse this check, and if a replacement was sent, I will reimburse Aetna in full.
8. My printed name (Payee) \_\_\_\_\_  
My signature (Signed in witness of Notary Public) \_\_\_\_\_

**For Notary Public:**

This document has been signed and sworn to before me on \_\_\_\_\_ (Date)

In the state of \_\_\_\_\_

**Notary Seal**

and country \_\_\_\_\_

Notary Public signature \_\_\_\_\_

Notary's commission expires on \_\_\_\_\_

**NOTE:** Please return the completed notarized statement within 21 days of the notary signature or the statement will be void due to the requirements of the banks.